

St. Johns County School District

40 Orange Street

St. Augustine, Florida 32084

(904) 547-7500

www.stjohns.k12.fl.us

Joseph G. Joyner, Ed.D.
Superintendent



January 9, 2012

Dear Parent/Guardian,

Our records indicate that you either have at least one child on an approved 2011-12 Out of Zone Hardship Transfer waiver, or, your residence falls within one of the geocode areas that have been rezoned for the 2012-13 school year.

If you have a child on an approved 2011-12 Out of Zone Hardship, this waiver will expire at the end of this school year. At that time, your child will be reassigned to your zoned school for the 2012-13 school year. If you would like your child to remain at the out of zone school he/she is currently attending, you **must apply for an Out of Zone Hardship waiver again.** The request may only be approved if your reason meets the criteria for a hardship.

If you have a child who will be entering the fifth or eighth grade for the 2012-13 school year and reside in one of the geocode areas that have been rezoned, they may be approved for a Hardship Out of Zone Waiver, as provided by the School Board, as a "grandfathered condition." In this case, you must complete a Hardship Out of Zone Application, and submit it for approval to the Office for School Services. Please note that this applies to families presently attending the school who reside in the applicable geocode that has been rezoned, for their fifth and eighth grade children only. Additionally, please note that transportation will not be provided to students who receive an approved out of zone waiver.

The transfer request process will begin on **January 9th, 2012**. You will have until **March 30, 2012** to submit your request. The sooner your application is received, the sooner your child's class schedule for next school year may be completed. Please be sure to mention that you are applying for the "grandfathered" condition for your fifth or eighth grade child when completing the Out of Zone Application. Your prompt attention to submitting an application will assist your school in preparing to meet requirements for state and federal funding, class size compliance, and other governmental and administrative applications. The application is available in both an electronic version (available January 9th on our website) and a paper version. Both applications and the directions for the process can be found on our district website at: <http://www.stjohns.k12.fl.us/depts/os/schoolserv/transfers>

A paper version can be sent home with your child if necessary. Please request this form from your current school office. Please note that your child's Student Number is now a required additional field on all out of zone transfer applications. The Student Number can be found on your child's report card or class schedule. If you don't have either of these documents, please call your child's school to obtain the Student Number.

You will receive an electronic reply sent to the email address you provide on the application, within approximately three weeks from the date we receive your request. If an email address is not available, we will mail you a copy of the decision.

We hope that your child is having a successful school year. We look forward to working with you to address your needs. If you have any questions regarding the out of zone hardship transfer process, please do not hesitate to contact my office at 904.547.7583.

Sincerely,

A handwritten signature in cursive script that reads "Paul Abbatinuzzi".

Paul Abbatinuzzi
Director, Department for School Services

The St. Johns County School District will inspire in all students a passion for lifelong learning, creating educated and caring contributors to the world.

School Board

Beverly Slough
District 1

Tommy Allen
District 2

Bill Mignon
District 3

Bill Fehling
District 4

Carla Wright
District 5