

# School Advisory Council Request for the Use of Funds

Requests must be made 2 weeks prior to the SAC Meeting

Date: \_\_\_\_\_

Requested by: \_\_\_\_\_

Project Name: \_\_\_\_\_

Goal of the Project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What Part of the School Plan does this Project Address? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How will you measure its effectiveness or impact? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If this project is funded by the School Advisory Council, you will be required to provide a 5 minute presentation on how it has been used to improve the school and or the quality of teaching you are able to provide. Do you agree to this? \_\_\_\_\_

How much funding support do you require? (Complete computation below.)

Funding Amount from SAC [May/may not equal item (G)]	\$	Date Needed	Date Available (Per SAC Finance Committee)
Materials (A)	\$	/ /	/ /
Travel (B)	Hotel (C)	Per Diem (D)	Conference Registration (E)
\$	\$	\$	\$
Substitute (Est. @ \$100 per day) (F)	\$		
Total Request (G) (Total of A thru F)	\$		



Presented to SAC: \_\_\_\_\_

Request Approved \_\_\_\_\_ Denied \_\_\_\_\_

Signatures:  
SAC Chair: \_\_\_\_\_

Principal: \_\_\_\_\_

Presentation Date for SAC Meeting will be: \_\_\_\_\_