



**OPE DISMISSAL CHANGE FORM**

*(This form is available on our OPES website)*

*Students must turn in this form in the morning.*

Date: \_\_\_\_\_

From: \_\_\_\_\_

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

**Check Appropriate Box:**

- Early checkout. Please send my child to the front office by \_\_\_\_\_ am/pm for pick up by \_\_\_\_\_.
- \*\*Students may not be checked out later than 2:15 p.m. each day (1:15 p.m. on Wed.)***

**WILL NOT BE:**

- Parent Pick Up by parent/guardian or by \_\_\_\_\_
- Bus
- DEN
- After School Enrichment

**AND WILL BE:**

- Parent Pick Up by parent/guardian or by \_\_\_\_\_
- Bus # \_\_\_\_\_.
- DEN
- After School Enrichment (Name of Enrichment): \_\_\_\_\_
- Conference today. Please HOLD in the classroom.

Notes: \_\_\_\_\_

\_\_\_\_\_

Parent/Guardian Signature Phone No. \*

**\*Necessary if we have to verify dismissal change.**

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