

**Ocean Palms Elementary
School Advisory Council Meeting
Kitchen Resource Room
January 19, 2023**

Meeting Convened: 3:15pm

Adjourned: 3:49pm

Attendance: S. McVeigh, E. McCall, L. Blaich, K. Barrera, T. Cantwell, T. Kennedy, J. Sheen, J. Sellers, L. Brubaker, C. Roach, L. Farese, A. Bergamasco, F. Pellegrino

Excused: J. Tiedeberg

Call to order: 3:17pm

Welcome New Members:

Welcome! Please be sure to sign the attendance sheet.

Review Minutes from 12/15/2022:

Motion to approve the minutes was made by J. Sellers, C. Roach seconded the motion.

Motion Passed

Approve Agenda for 1/19/2023

Motion to approve the agenda was made by J. Sellers, C. Roach seconded the motion.

Motion Passed

Current Financial Report – S. McVeigh

There is a balance of \$5,043.98

SAC Survey - S. McVeigh

- The OPE SAC is responsible for 2 Surveys: Staff and Parents/Guardians
- We have district required questions and SAC is able to write our own additional questions.
- By keeping the same questions we are able to compare data year to year.
- Our response rate expectations set by district is: 20% for parents; 60% for faculty and staff
- Last year we incentivized grade levels and staff.
- The SAC Survey questions helps guide the School Improvement Plan (SIP) and make school based decisions.
- The district window for the survey is February 1st – March 31st. As a school we voted last year to reduce the survey window.

Motion to reduce the survey window to Monday, February 6th – Wednesday, February 22nd was made by J. Sellers, C. Roach seconded the motion.

Motion Passed

Motion to use the same questions as last year for the 2022-2023 SAC Staff Survey was made by J. Sellers, C. Roach seconded the motion.

Motion Passed

Motion to incentivize the completion of the 2022-2023 SAC Parent Survey by grade level with the highest response was made by J. Sellers; S. Fannin seconded the motion.

Motion Passed

Motion to incentivize the completion of the 2022-2023 SAC Staff Survey with a minimum response rate of 75% was made by S. Fannin; J. Sellers seconded the motion.

Motion Passed

Draft Ballot for the School Recognition Funds- S. Della Porta

- SAC requests input from all staff members on a draft ballot.
- Then SAC approves the official ballot.
- The staff will then vote on using the SAC approved ballot.
- Each selection must have 51% of the staff's approval.
- Results of staff vote will be shown to SAC for the final approval.
- School Recognition Funds Plans are due to the district by May 12, 2023.

Motion to use the same School Recognition Funds Draft Ballot as last year's approved ballot, to the staff with the amended current dates, was made by J. Sellers, S. Fannin seconded the motion.

Motion Passed

Principal's Update – T. Cantwell

- Ms. Cantwell requested feedback about large projects and school improvements.
- Over the past five years our school has renovated the library and updated playground.
- Our school is currently working on an outside grant for a putting green.
- Ms. Cantwell shared that the school district applies for grants and benefits from donations.

Public Question Period

- Clarification was requested about the process of potentially changing millage rate.

Adjourned

Motion to adjourn was made by C. Roach, J. Sellers