



OPE Dismissal Change Form

(This form is available on our OPES website)

Students must turn in this form or a detailed note signed by a parent/guardian to the front office in the morning.

Student Name: _____

Date: _____

Teacher: _____

Grade: _____

My student will be:

- Early checkout at _____ am/pm.** *Students may not be checked out later than 2:15 p.m. each day (1:15 p.m. on Wed.) Please plan accordingly so you can enter the parking lot before our carline forms on Landrum Lane.*
- Parent pickup by an approved person in our database (Name):** _____
- Bus # _____** *Students may only ride their assigned bus through the SJCS D transportation depart.*
- DEN – Afterschool Extended Day Program:** *Only students who are registered to attend DEN may participate.*
- Biker/Walker – One day pass with (Name):**

To ensure the safety of our students, it is required to have this form signed and returned to school before students are released at the biker/walker gate. Students must check out with the staff member stationed at the gate before leaving campus. Once students exit the biker/walker gate, parents/guardians assume full responsibility for their student.

Please note crossing guards are not present on Landrum Ln. or Palm Valley Rd. to assist students. Students are not permitted to bike/walk on S. Roscoe Blvd. In the event of lightning at dismissal all biker/walker students will be held at school for parent pick up. A School Messenger text message will be sent to alert you of the procedure change. Again, this is only if lightning is detected at dismissal.

- After School Enrichment (Name of Enrichment):** _____
- Conference or meeting at school. Please hold my child in the classroom.**
- Permanent change to** _____

Notes: _____

Parent/Guardian's Printed Name

Parent/Guardian's Signature

Cell Phone Number